

## Minutes

### Contoocook Village Precinct Monthly Meeting

April 2, 2013  
approved

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday April 2, 2013. The meeting was held at the Slusser Center and began at 7 P.M. Bill Chapin, Dick Strickford, Kathy Donohoe, and Steve Clough were present.

Kathy provided financial reports and the Commissioners signed checks. The Precinct Annual Meetings were discussed. Kathy will attach the resolution language that was adopted under the other business article. Bill made a motion to approve the Annual Minutes as amended, Dick seconded the motion, and the motion passed unanimously (2-0). Bill made a motion to approve the March Monthly Meeting Minutes as written, Dick seconded the motion, and the motion passed unanimously (2-0). Kathy left the meeting at 7:15.

Steve provided copies of the NHDES Sanitary Survey which is a complete evaluation of the entire water department that is required every 3 years. This survey was reviewed. There are comments but no deficiencies sited. Several regulatory issues and upcoming classes were discussed. The phase 2 and phase 5 waivers have been renewed and asbestos pipe sampling will be performed as soon as DES confirms the protocol and schedule. There are also several classes coming up regarding the coliform rule, lead and copper sampling, DBP rules, scater systems, biofilm, etc. Steve will attend and inform the Board of any implications and changes regarding the Precinct.

Tom joined the meeting at 7:40. The 2013 projects were reviewed. The Engineering Services Request by Underwood Engineering was discussed and the Board considered it to be reflective of what was discussed at the March meeting. Dick made a motion to approve the ESR, Tom seconded the motion, and the motion was approved unanimously (3-0). The Commissioners all signed the Notice to Proceed.

Steve updated the Commissioners on how distribution system and plant backup will be handled this year and informed them that Dan Blanchette, who works for the highway department and also has had some water training and licensing, will be getting ongoing training. He is a good fit for the Precinct.

Steve went over the Meter Project. There are still some issues that have remained unresolved for quite some time and there are still problems with scheduling appointments. It is clear that Steve will have to get even more involved. The project was supposed to be

completed in 2011 but still has no definite end in sight. The Commissioners felt that they had to take some action to express their dissatisfaction and to facilitate some progress. Dick made a motion not to pay any more bills from EJP/MBS until the project is completed, Bill seconded the motion, and the motion passed unanimously (3-0). They will notify Kathy.

Dick informed the Board that there wasn't much going on up at the pond or in the watershed. The pond is still frozen and there is about 2 or 3 inches of water going over the spillway.

Bill brought up the potential land acquisition adjacent to the filtration plant. The Conservation Commissions in Hopkinton and Warner are trying to put together a feasible proposal and the Precinct purchasing a few acres of the available parcel could be beneficial to all involved. The Commissioners have looked at this issue before but decided that they should walk the property and make sure that the piece of land that would benefit the Precinct by enlarging the filtration plant site is properly defined. Dick and Bill will walk the site and they will also contact Scott Clay, who is an abutter across the street, and get his input on the acquisition.

Dick made a motion to adjourn, Bill seconded it, the motion was approved unanimously (3-0), and the meeting ended at 8:20.

Steve Clough, Precinct Superintendent, drafted these minutes.